

South Salt Lake Valley Mosquito Abatement District

Board Meeting Minutes

January 12th, 2026, at 2:00 pm

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District (SSLVMAD), Salt Lake County, State of Utah, met via an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present Tarrah Anderson (Herriman), Jeff Bossard (Brighton), Silvia Catten (Millcreek), Don Christensen (West Valley), Brad Gilson (Draper), Paul Glover (Midvale), Kelvin Green (West Jordan), Kathie Johnson (South Jordan), Chris Merket (South Salt Lake), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Laverne Snow (Murray), and Greg Wilding (Bluffdale).

The following board members were absent: Ellen Birrell (Cottonwood Heights), Ty Brewer (Holladay), and Tish Buroker (Riverton).

Also attending were Dan McBride (District Manager), Scott Sommer (Assistant Manager), Eric Gardner (Assistant Board Clerk), Gene Drake, Shannon Smith, and Ryan Mahoney.

1. **Welcome.** Catten called the meeting to order and welcomed everyone at 2:00 pm.
2. **Citizen Comments.** No citizens commented.
3. **Board Conflicts of Interest Disclosures.** No board members disclosed any conflicts of interest.
4. **New Board Member-Oath of Office** Chris Merket, appointed as a board member by South Salt Lake, introduced himself and Gardner administered the board member oath of office.
5. **Approve Minutes.** Green moved to approve the minutes of the November Board meeting and December public hearing. Bossard seconded the motion, and the motion carried with all in favor; Anderson was absent for the vote.
6. **Election of Officers for 2026** McBride explained that Tish Buroker who had been representing Riverton on the Board and serving as Vice-Chair will be leaving the Board. He indicated that other current Board officers are eligible to continue serving.

Catten expressed willingness to continue serving as Board Chair. Green moved to approve Catten as Board Chair. Overson seconded the motion and the motion carried with all in favor; Anderson was absent for the vote.

Snow and several other Board members complemented Catten for the manner in which the December public hearing was conducted.

Catten called for nominations to fill the position of Vice-Chair and McBride explained some of the duties of that position including conducting meetings when the Board Chair is absent and participating on the audit committee. Price expressed willingness to

serve as Vice-Chair and Risk moved to elect Price as Vice-Chair. Wilding seconded the motion and the motion carried with all in favor; Anderson was absent for the vote.

Risk expressed willingness to continue serving as Board Treasurer. Price moved to retain Risk as Treasurer. Christensen seconded the motion and the motion carried with all in favor; Anderson was absent for the vote.

McBride noted staff members serving as officers including McBride as Assistant Treasurer, Draper as Clerk and Secretary, Sommer as Assistant Secretary, and Gardner as Assistant Clerk. Green moved to approve staff appointments as explained. Risk seconded the motion and the motion passed with all in favor; Anderson was absent for the vote.

McBride described duties of members of the audit committee including reviewing the audit report and conducting a fraud risk analysis. He explained that traditionally the Vice-Chair and Treasurer have served on the audit committee with usually two or three other Board members. Christensen, Wilding, and Snow expressed willingness to continue serving on the audit committee. Snow recommended Green to also serve on the audit committee and Green expressed willingness to serve. Risk moved to approve Price, Risk, Christensen, Wilding, Snow, and Green as members of the audit committee. Snow seconded the motion and the motion carried with all in favor; Anderson was absent for the vote.

7. Board Meeting Schedule for 2026

McBride proposed scheduling board meetings in 2026 for the second Monday in each month with in-person meetings to be held in March, June, September, and December. Price moved to approve the proposed schedule, Wilding seconded the motion and the motion passed with all in favor; Anderson was absent for the vote.

8. 2025 Fourth Quarter Financial Review.

McBride reported an ending balance of \$669,250.70 in the PTIF Operating Fund and \$599,307.40 in the PTIF Capital Fund and noted that a difference in the operating fund from last year is largely due to timing of property tax funds being received from the state. McBride reported that the PTIF Reserve Fund ending balance of \$516,783.77 is lower than last year as it was used for control measures. The fund currently includes \$235,659 for extraordinary control allowance and \$197,625 as an excess fund balance, but is expected to decrease again before additional funds from an approved tax rate increase come in. The total in all funds ended at \$1,790,671.57. Under outstanding debt, there were no outstanding checks but \$3,884.83 in accounts payable, \$256.47 in credit cards and \$28,590.40 in payroll and tax liability. The PTIF Capital Fund increased by \$2,034.96 in earned interest, the Operating Fund increased by \$596,424.05 from some tax distributions and \$1,781.99 in reinvestment interest, and the reserve fund increased by \$1,754.75 from reinvestment interest. McBride presented a bank statement showing outstanding charges and noted that timing of the transfer of funds from the state resulted in an overdraft fee. Finally, a balance sheet demonstrated that total assets and total liabilities and equity are equal at \$4,877,893.39.

9. Conditions of the District

McBride reported that the tax commission had approved the proposed tax increase and the new tax rate can be approved by the Board in June. Catten thanked McBride for his diligence in the truth in taxation process, and McBride acknowledged the extra effort that had been required and also acknowledged extra efforts of staff to maintain operations.

Current activities at the District include finishing an Annual Report to be presented to the Board in February, planning for seasonal staff, forecasting anticipated needs, and purchasing supplies.

McBride mentioned upcoming conferences including the annual meetings of the West Central Mosquito and Vector Control Association and of the American Mosquito Control Association to be held in Grand Junction, Colorado in February, and in Portland, Oregon in March respectively. He also noted the annual meeting of the Utah Mosquito Abatement Association to be held in the fall will likely be in Ogden or St. George.

McBride reminded Board members of required Open and Public Meeting and Special District Board Member trainings and noted that some training will be offered at the March meeting of the Board.

As part of a safety report McBride explained leading indicators tracked including area safety audits, safety trainings, and safety committee meetings. No accidents or incidents have been reported since the last board meeting.

Catten asked how a dry winter may influence hiring decisions. McBride explained efforts to forecast requirements and explained that conditions may require a shift in focus rather than an adjustment to the number of personnel as some mosquito habitat associated with increased irrigation may be problematic during dry years. He noted efforts to plan responsibly and to be prepared.

10. Board Meeting Items for February 9th Meeting

McBride recommended completing the annual review of the Trustee By-Laws. Catten asked about any concerns with upcoming legislation. McBride anticipates participating in meetings with the Utah Association of Special Districts to stay aware of legislative items that may impact the District. Snow recommended developing a list of frequently asked questions relating to District governance, cost cutting, and other concerns expressed by members of the public at the December public hearing and offered to list some potential questions to address. McBride suggested that such a list of frequently asked questions and answers could supplement a transparency page on the District's website, and could additionally address questions about mosquito biology, prevention, and control.

11. **Approve Bills** Overson moved to approve payment of the bills as presented; Risk seconded the motion. The motion carried with all in favor.

12. **Adjourn.** Glover moved to adjourn the meeting, Wilding seconded the motion, and the meeting was adjourned at 2:45 pm.